

# BENEFITS ELIGIBILITY AUDIT DATES

## WEEKLY PAY CYCLE – U.S. MAINLAND PARTNERS

To remain eligible for benefits, you must have at least **520 total hours** for each audit.

- Total Hours = Benefit (BEN) hours + Leave of Absence (LOA) hours
- BEN hours includes any paid time off (vacation, sick, etc.)
- Monitor your total hours on your pay statements on My Partner Info

2023 ELIGIBILITY AUDITS	PAYCHECKS RECEIVED BETWEEN	HOURS MUST BE WORKED BY ... (Any paid time off must be requested by this date)	... TO BE PAID ON THIS LAST PAYCHECK BEFORE THE AUDIT
JANUARY 6	JULY 6, 2022 – JANUARY 5, 2023	<b>DECEMBER 25, 2022</b> Hours worked after this date will not count in the January 6 audit	DECEMBER 30, 2022
JULY 6	JANUARY 6, 2023 – JULY 5, 2023	<b>JUNE 25, 2023</b> Hours worked after this date will not count in the July 6 audit	JUNE 30, 2023

**Questions?** Call Starbucks Benefits Center at (877) SBUXBEN.

For more information, refer to the *U.S. Benefits Plan Description*. In all cases, the plan document will govern.